



## We are hiring!

MDF Training & Consultancy BV (MDF) is a global training & consultancy company with 35 years of experience in empowering people worldwide to create social impact ([www.mdf.nl](http://www.mdf.nl)).

We strengthen (network) organisations and individuals from public, private and non-state sector to achieve meaningful societal change. This involves the delivery of training, advisory and facilitation services in a broad range of management topics (like Results-Oriented Planning, Monitoring and Evaluation, Leadership and Team Building, Network Management, Proposal Writing and Lobby and Advocacy skills). Over the last decade, online services have gained prominence in our overall service package and our ambition is to further strengthen our capacities in this area.

To strengthen our team of trainers/consultants, we have a vacancy for an

### **enthusiastic young professional in blended and online learning (80-100%)**

Our preferred candidate has affinity with international consultancy/ advisory work and sound skills in (online) design and implementation of learning and organisational development trajectories.

We are looking for someone who is highly motivated to strengthen MDF's online service efforts, is digital-technology strong and is able to work independently as well as in a team. Sound experience with Learning Platforms, preferably Moodle, as well as all kinds of online learning tools (e.g., Mural, Mentimeter, Kahoot, Zoom, Adobe Connect) and methods is important.

## The position

- Contribute to further development of ONE MDF's products and services in blended (combination of face-to-face and online) and online learning, in terms of both visual appearance and innovation in methods;
- Act as (co-)administrator of our Online Learning Platform, Moodle;
- Support the different MDF experts in developing and improving blended and online learning products and services;

## What we would like to see

- A master's degree in (online) education and training;
- Preferably a background in international relations, or a relevant social science related area;
- Experience with and eagerness to experiment with a diverse range of online tools and techniques for training and facilitation of organisational development trajectories and workshop design;
- Multi-cultural sensitivity;
- Co-creator, open to learning, solution oriented and collaborative with professionals having low, medium to high digital training skills;
- Diligent in follow through and attention to details; persistent about timelines and processes;
- Excellent command of English and, preferably also French and/or Arabic;

## Why would you apply?

You will be part of an international working environment, and work in a team that offers a large degree of freedom, but keeps up high standards and initiative. You have the opportunity to keep developing yourself and you will receive an internal training trajectory covering a variety of subjects in international management development issues.

We will welcome you in our modern office in Ede (with flexible working hours), centrally based in the Netherlands and close to a small forest. It is located close to the highway and the Ede-Wageningen intercity train station.

We offer you a remuneration competitive with average International Dutch Development NGOs and in line with your qualifications and experience. In addition, we offer you the opportunity to learn on the job and to grow fast professionally.

Duration: initially for 1 year with the possibility of extension into a permanent contract.

Interested and fitting the profile? Please respond to [Ms Marjan Zandee \(mdf@mdf.nl\)](mailto:mdf@mdf.nl) before September 4<sup>st</sup>, 2020, and send along a recent CV including 2-3 references.

Please note that only candidates who sufficiently fit the above profile will be invited for an interview. This interview, as well as an assessment and a reference check will be part of the recruitment process.